

## WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS MEETING

Regular Meeting

Thursday, October 2, 2008  
6:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Barnhart, followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Barnhart, Raubenstine, Williams, Parr and Gobrecht. Also present were Manager Richardson, Terry Myers and Mike Knouse from C. S. Davidson and Solicitor Linus Fenicle.

RECOGNITION OF VISITORS: Visitor's Register Attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA – David Barber, a resident of the Township, came before the Board to inform them that a website has been established for the Recreation Park. He asked if a Pay Pal Account could be set up through the website to accept donations. This would require a separate account and all donations would go to the Recreation Fund. The Board approved this new account in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried with the following additions: (11E – Depository for Bond Proceeds, 11F – South Western Softball Club, 11G – Tim Pfaff, Member Appreciation Day, 11H – Hanover Fire Department, Fire Police Assistance, 11I – New Freedom Borough, Sludge Ordinance & Watershed Alliance and 11J – Calendar for Budget).

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of September, 2008, from all Funds, were approved as listed in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

APPROVAL OF MINUTES: The Minutes of the Work Session Meeting of September 16, 2008 were approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

SOLICITOR REPORT: Linus has sent letters to the property owners who have not responded to the Township concerning the abandonment of the wells that were drilled on their land by the Quillen Group. He received responses from Mr. Tom Krumrine and Mr. Fred Cook. Mr. Krumrine indicated his well had been sealed and Mr. Cook indicated that his well will soon be sealed. Linus allowed ten days for response of the landowners. He will report back to the Board at the next meeting.

West Manheim Township Board of Supervisors Meeting  
October 2, 2008 (Cont'd)

ENGINEER'S REPORT: Mike Knouse presented a written Report of C. S. Davidson, Inc. dated October 2, 2008. Written copies were distributed to Supervisors and Staff (copy in Township files). Plan Review Status – In a motion by Supervisor Raubenstine, seconded by Supervisor Williams and carried, the Board approved the transmittal of the sewage planning module for the Joshua Hill Farm Preliminary Subdivision Plan. The Board approved the waiver requests by Dwight and Pamela Myers for their Preliminary Subdivision Plan in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried. Supervisor Barnhart abstained from the vote on these two motions. Public Improvement Construction – There is some minor work being performed on the Lutheran Social Services, Members 1<sup>st</sup> Federal Credit Union and Northfields Subdivisions at this time. Construction Projects - Street Maintenance Program – Kinsley has completed the paving included in the 2008 Street Improvements. A walk through will be conducted prior to the final application for payment. Pumping Station Road Relocation – Kinsley has met with the York County Conservation District and will be completing some stabilization work. Baltimore Pike Curb and Sidewalk – Gregory Contractors, Inc. has completed work on this project. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board approved Application for Payment #3 and Requisition #4 & 1 in the amount of \$60,155.84. Area 2 and 3 Sanitary Sewers – The closing of the General Obligation Bond is scheduled for October 9, 2008. This will allow for the award of the construction contract at the October 21, 2008 Meeting. In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board approved some surveying work to be done by the Township Engineers instead of the Doli Construction Company in the amount of approximately \$50,000.00. Supervisor Barnhart abstained from this vote. Area 3 Interceptor – The environmental permit has been obtained from PADEP and S & A Homes will now select a contractor. Heritage Drive Stormwater – This project has been completed. Zoning Ordinance Updates – The engineers are continuing to work with Township staff and Planning Commission and the York County Planning Commission on the changes to be made.

MANAGER'S REPORT - (A) Andy reported that M3T will be coming in to finish several security issues at the new building and McCoy Brothers have several odds and ends to take care of. (B) Mrs. Robert Hartman has requested to use the old municipal office to hold an outside yard sale. In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board approved this use subject to investigating the insurance coverage issues. (C) Linus distributed some correspondence from Comcast concerning the franchise extension agreement. Comcast is asking to combine the two agreements and would like a twenty-year agreement. Linus will review this material and come back to the Board with his recommendations. (D) Andy will be meeting with a moving company next week regarding the relocation of the old

West Manheim Township Board of Supervisors Meeting  
October 2, 2008 (Cont'd)

school building at the corner of Baltimore Pike and Fairview Drive. He will report back to the Board with an estimated cost of moving the structure. (E) In a motion by Supervisor Parr and seconded by Supervisor Williams, the Board approved the addition of Adams County National Bank to the list of Depository Institutions for the Township. Motion carried. (F) Andy received a request from the South Western Softball Club to hold a pitching clinic in the multi-purpose room of the new building. The Board approved this request in a motion by Supervisor Gobrecht and seconded by Supervisor Williams. This clinic will be held on Saturday mornings from October 18, 2008 until February 21, 2009. Mr. Tom Hoover indicated that the Township could possibly request a \$100.00 per week donation from the club. Andy reported that he and Laura are keeping a schedule of the groups wanting to use the multi-purpose room and classrooms. (G) In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board approved Tim Pfaff's attendance to a Member Appreciation Day for the PA Rural Water Association on October 24, 2008. (H) In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board gave permission for the use of a Lighting Vehicle and crew and Fire Police from the Pleasant Hill Fire Company to assist the Hanover Fire Department during the Annual Halloween Parade on October 30, 2008. (I) Andy distributed two pieces of informational correspondence. One was a sewage sludge ordinance from Shrewsbury Township and the other was from the Watershed Alliance of York containing a Stormwater Memorandum of Understanding for execution by the Township. (J) Andy handed out a calendar for the 2009 Budget. There will be a Budget Committee Meeting on October 8, 2008 that will need to be advertised. The first draft of the Budget will be presented on November 6, 2008 and on November 18, 2008 the revised, proposed budget will be authorized for advertisement to sit for public review for twenty days. This means the Budget should be ready for final passage at the Board Meeting on December 16, 2008. Andy informed the Board that two checks have been received from the Commonwealth of Pa. - one check for the Pension Fund in the amount of \$89,217.23 and one for the Volunteer Relief Fund in the amount of \$49,402.97.

CORRESPONDENCE: There was no correspondence.

OTHER BUSINESS: (A) The Board members were reminded to let the Secretary know if they are planning to attend the Natural Lands Trust Meeting or the York County Convention so registration can be completed. (B) In a motion by Supervisor Raubenstine, seconded by Supervisor Williams and carried, the Board accepted the resignation of Mr. Bryan Warner as Township Auditor. He has resigned because of moving out of the Township. A letter of thanks will be sent to Bryan and the newspaper will ask for anyone interested in the position to contact the office.

West Manheim Township Board of Supervisors  
October 2, 2008 (Cont'd)

(C) The Board approved a seminar for Tim Pfaff at the York County Extension Office in a motion by Supervisor Parr and seconded by Supervisor Gobrecht. Motion carried.

(D) The Board has been discussing the Ordinance for Outdoor Burning during the last several meetings. Supervisor Barnhart indicated he would take several comments from the residents who were present to discuss this issue. Lynn Brooks, 11 Longview Drive, would like to continue to burn brush and wood trimmings but also believes no "trash" should be allowed to be burnt outside. Dolores Kraft of Shorbs Hill Rd has a brick fireplace in her yard. It sits about twenty feet from her house and about thirty feet from any neighboring properties. She would like to be able to continue burning leaves and limbs and occasionally roast some hotdogs. David Barber of Kenlee Circle has reviewed the draft ordinance and made several suggestions. He would like to stop the people coming from outside the Township from burning within our Township. He also suggested having burning seasons in late September or late May and have residents inform their neighbors on the days they are planning to burn. Andrea Reca, also of Kenlee Circle supports Mr. Barber's suggestions. Alan Ault remarked that he burns some brush and limbs for the Township after trimming along the roads. He believes it is the best way for the Township to dispose of this material. Supervisor Gobrecht made a motion to have the Solicitor review and propose changes to the current ordinance and prepare it for the Board's review at the next Work Session Meeting. Supervisor Parr seconded the motion and it carried with Supervisor Williams voting "no".

(E) Supervisor Parr hopes to have a hard copy of a Personnel Policy ready for review at the Work Session Meeting.

SUBDIVISION PLANS:

(A) The following Subdivisions Plans were given review time extensions as per written requests, in a motion by Supervisor Parr and seconded by Supervisor Gobrecht: Joshua Hill Farm, 124 - lot Preliminary; Warner Farm, 15 - lot Preliminary; Preserve at Codorus Creek IV, 79 - lot Preliminary; Benrus Stambaugh et al, Land Development Plan and James Horak & Donald Yorlets, 6-lot Preliminary. Motion carried. Supervisor Barnhart abstained on several plans as per his previously submitted letter of abstention.

(B) In a motion by Supervisor Raubenstine and seconded by Supervisor Gobrecht, the Board then tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary; Warner Farm, 15 - lot Preliminary; Preserve at Codorus Creek IV, 79 - lot Preliminary; Orchard Estates - Gobrecht - 58-lot Preliminary; Dwight & Pamela Myers, 3 - lot Final; Wyndsong Pointe, Phase II, 15 - lot Final; Eugene Beatty, 2-lot Final; Fuhrman Mill Heights, 1-lot, 34 units - Final Plan; Fox Run Village, 25-lot Final; Steeple Chase, 12-lot Final; Community Banks, Land Development Plan, 1-lot; Karl & Blanche Moore, 3-lot Final; Homestead Acres, J. A. Myers, 134-lot Preliminary; Northfields, Phase II, 52-

West Manheim Township Board of Supervisors  
October 2, 2008 (Cont'd)


lot Preliminary; Benrus Stambaugh et al, Land Development Plan; James Horak & Donald Yorlets, 6-lot Preliminary; Glenn and Jennifer Auchey, 2-lot Final and Lutheran Social Services, Phase 2 – New Apartment Building. Motion carried. Supervisor Barnhart abstained on several plans as per his previously submitted letter of abstention.

**PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS:** Supervisor Parr has attended a very informative, full-day seminar in Lancaster concerning the managing of the Township Budget. Supervisor Williams has attended the South Western Recreation Board Liaison Meeting as a representative of the WMT Lions Club and asked that one of the Board members attend the next meeting in January. He also attended a meeting in Harrisburg at Cleveland Brothers which dealt with the life-cycle cost of equipment and maintenance contracts. Supervisor Williams reported that he attended another flu pandemic seminar and will keep the Board informed as to the establishment of neighborhood teams. Supervisor Barnhart made a motion for the Board members to give up their salary beginning next year. Supervisor Parr seconded the motion. Supervisor Barnhart reiterated that this money could be put towards road repairs or a number of other uses. Solicitor Fenicle explained that any change of compensation would need to take place at the beginning of terms of office. He would like to review this issue in detail and discuss it at the next Work Session. There was no vote on this motion at this time.

**NEXT SCHEDULED MEETINGS:** Supervisors Work Session - Tuesday, October 21, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Supervisors Regular Meeting - Thursday, November 6, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

**ADJOURNMENT:** The Meeting was adjourned at 7:02 p.m. in a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

  
Nancy C. Smith  
Secretary